

Authorization for Automatic Tuition Payment Form

Valley Preschool, 413 South Greely, Stillwater, MN 55082

We encourage you to set up automatic electronic tuition payments with Valley Preschool. Tuition payments will be automatically withdrawn from your checking/savings account on the 1st of the month via ACH (Automated Clearing House).

- Payments will automatically cease at the end of the school year (last payment will be April 1st).
- Payment will include \$5/month maintenance fee. Maintenance fee will be credited in upon completion of school service.
- You can choose to cancel at any time.
- It is completely free, saves the trouble of writing checks, and ensures timely payment of your child's tuition.

Complete below, attach a cancelled check or deposit slip and return

I authorize **Valley Preschool Inc.** and **First State Bank and Trust**, Bayport Minnesota to initiate debit entries to my checking/savings account. This authority will remain in effect for the current school year or I notify you in writing to cancel it in such time as to afford the financial institution a reasonable opportunity to act on it.

Child's Name: _____

___ \$130.00/month 2 day week

___ \$205.00/month 3 day week

Name on Account (Please Print): _____

Street address: _____

City: _____ State: _____ Zip: _____

Please transfer payments directly from my: ___ Checking Account (**Attach a voided check**)

___ Savings Account (**Attach a voided savings deposit slip**)

Financial institution Routing Number (between these symbols | : | : on the bottom left of your check): _____

Account Number: _____

Authorized Signature: _____ Date: _____